

MINUTES
BEAN PARISH COUNCIL
Monday 13th July 2026
at 7.00pm
at
Bean Village Hall

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read.

Present: Cllr. K Clarke, Cllr. D Hammock, Cllr. A Munday, Cllr. J Turner-Burgin
Cllr. K Turner-Burgin (Chair), Cllr. T Williams

PC Swan attended from 7.06pm until 7.15pm.

	Agenda Item
1	<u>Apologies for absence</u> Were received and accepted from Cllr. Weeks.
2	<u>Declarations of interest</u> 2.1 There were no updates to the Register of Interests 2.2 There were no declarations of interest against an agenda item. 2.2.1 It was noted that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters.
3	<u>Public Participation (Local Government Act, s 100)</u> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings. However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement. A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.
4	<u>Minutes</u> 4.1 To APPROVE the Minutes of the Parish Council Meeting held on Monday 8th June 2026 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. <i>RESOLVED:</i> <i>That the Minutes of the Parish Council meeting held on Monday 8th June 2026 be approved and adopted as a true record</i>

5	<u>Items for Consideration</u> There were no urgent matters received for consideration since agenda production.
6	<u>Correspondence</u> The following items of correspondence were noted - Rural Services Bulletin 9, 16, 23, 30 June, 7 July - RSN Monthly Rural Funding Digest - During hot weather DBC bin collections will commence at 0530hrs - Reminder of KCC Budget Consultation 30 June to 7 September 2026 https://letstalk.kent.gov.uk/budget-consultation-2027-28?utm_source=Kent+County+Council&utm_campaign=37381c5d85-EMAIL_CAMPAIGN_2025_07_03_02_15_COPY_01&utm_medium=email&utm_term=0_-e1320a9e23-603719350 - Following protests from firefighters and concerns raised by the Fire Brigades Union (FBU), the governing body will meet on August 6 to vote on whether to launch the public feedback process on KFAR proposals as follows. • Closing five standalone on-call fire stations. • Removing attached on-call sections from four wholetime stations. • Relocating two fire engines at night to create an additional three fire engines during the day – placing them at stations across the county to meet daytime demand which is higher than at night. • Dartford fire station currently has two wholetime fire engines available day and night. The proposal is to change this to two fire engines during the day and one at night. - Communication from Southfleet PC <i>Following the social media post regarding a proposed Data Control Centre in Southfleet Parish on Friday 3rd July, concerned residents attended the Parish Council Meeting last night. The Chairman of the Parish Council explained that the Parish Council had not been informed of the proposal, it has not been officially submitted and there were no details available at that point. Dartford Cllr Jeremy Kite attended, and the Chairman invited him to give some guidance on the planning process. It was agreed that this proposal would have a significant impact on Southfleet and its surrounding countryside and when more details are made available, all parties involved should work together in a combined effort to discuss and formulate their objections to the proposal.</i> <i>With this in mind the Parish Council would like to invite you to join them to liaise and discuss this proposal in the form of sharing ideas, skills, communicating with residents and joining discussion meetings. Please let me know if you would be interested to work together on this.</i> RESOLVED: <i>That Bean Parish Council confirms its full support for working collaboratively with Southfleet Parish Council and other relevant parties in relation to the proposed Data Centre development in Southfleet Parish.</i> <i>The Council recognises that a development of this nature could have a significant impact on Southfleet, Bean and the surrounding countryside. Bean Parish Council therefore supports the proposal to work together to:</i> • <i>share information, ideas and relevant skills;</i> • <i>communicate with residents and keep them appropriately informed as further</i>

	<i>details become available;</i> • <i>attend and participate in joint discussion meetings; and</i> • <i>consider and, where appropriate, formulate representations or objections in response to any formal planning application.</i> <i>The Council agrees that a coordinated approach between the Parish Councils and local residents will be beneficial in ensuring that any potential impacts on the local area and surrounding countryside are properly considered through the planning process.</i> RESOLVED further: <i>That the Clerk be authorised to liaise with Southfleet Parish Council and other relevant parties and to participate in discussions on behalf of Bean Parish Council, subject to any matters requiring specific Council approval being brought back to the Council for consideration.</i>
7	<u>KALC/SLCC/NALC</u> 7.1 New Devolution Page https://www.kentalc.gov.uk/devolution 7.2 Correspondence from KALC/NALC - Chief Executives Bulletin - KALC July newsletter 7.3 KALC – Dartford Area Committee The meeting will be held on Monday 27th July from 10.00 am – 12.00 pm. 7.4 NALC – Project keystone Project Keystone is a strategic review of the National Association of Local Councils and our relationship with county associations, designed to inform the future direction, role and strategic priorities of sector support for parish and town councils. The survey takes approximately 30 minutes to complete and will close on 5 June https://forms.office.com/Pages/ResponsePage.aspx?id=hZOzSivyGUCCagVjWFgmOJNFQrnt-n9ImFbyCy0aRsxUQU9GTFawMzZBRlc3VUZPSjhQWUozQVBOVi4u&utm_campaign=Project%2BKeystone%2BSurvey%2Blaunch&utm_medium=email
8	<u>GDPR and Governance compliance</u> There were no matters to consider.
9	<u>Consultations & Public Engagement Events</u> There were no matters to consider.
10	<u>Kent Police</u> 10.1 Surgery for 11/09/2026 at 1500 hours at LONGFIELD COSTA 10.2 Cllr. Williams’ report on her attendance at the IAG Meeting held on 2nd June 2026 was received.
11	<u>Planning</u> The following were noted 11.1 Weekly planning lists from DBC including Planning Decisions taken under

	delegated powers 11.2 Weekly planning lists from EDC 11.3 DA/26/00539/FUL 5 Foxwood Road Bean Kent DA2 8BH Erection of a first-floor side extension, single storey rear extension and enlarged porch: Change of materials to the roof and walls This application has been REFUSED The proposed side and rear extension would result in a harmful overbearing and overshadowing impact on the external amenity space of No. 3 Foxwood Road due to its siting, depth, orientation and height. As such the development is contrary to Policies DP5 and DP7 of the Dartford Development Policies Plan and policies M1 and M10 of the Dartford Local Plan to 2037 The following application was considered 11.3 26/00735/FUL 87 Stonewood Demolition of existing conservatory and erection of a single storey rear extension No objections or comments.
12	<u>Highways</u> 12.1 Virtual Road Safety & Active Travel Group (RSATG) Seminar (Thursday 9 July 2026) has been recorded and will be distributed to parish Councils in due course. To note the following questions raised. Q: Why is there no input from insurance companies regarding accident data and why are they not part of this partnership? A: We have been trying to get this info for many years. They are often not open to share info. We are working with national government to remove this barrier nationally so all have access to insurance data. SK - Kent Police Q: Are we able to put a facility on the parish website to enable parishioners to record near misses? A: Tunbridge Wells Borough Council has a near miss reporting form. EA – Tunbridge Wells Borough Council A: We are looking to make damage only accident forms available online. The link can then be shared with parish councils. We will keep you informed of progress through the parish newsletter. SK - Kent Police Finally, one of the slides is of the A229 Maidstone Library Roundabout Junction. This could be a solution to the lane drifting problems on the A2 roundabouts using red lane demarcation. <i>RESOLVED:</i> <i>That Highways be requested to consider the addition of a red line demarcation, as implemented on the A229 Maidstone Library, to Bean's HIP.</i> 12.2 Road Safety & Active Travel Group Newsletter April – June 2026 was noted 12.3 The email from West Kent Highway Improvements, Community Engagement, Road Safety Engineering Project Manager confirming receipt of funding <i>the Dartford (MN) - Southfleet Road, Bean 20 enhancements scheme this year 26/27</i> was noted.

13	<u>Environmental Issues</u> There were no matters to consider.
14	<u>Footpaths</u> There were no matters to consider.
15	<u>Beacon Woods</u> 15.1 June 2026 income from car-parking £615.74. Donations £40. 15.2 Order No. BPC/26-27/14 for 120m of Component Round top timber palisade fencing to be installed to a finish height of 1.2m around Trim Trail /Picnic area. Cost £6,880.50 + VAT, Quote Q-6015 from LJ Sinclair Fencing refers, was ratified. 15.3 Members discussed the purchase, against proforma invoice, of 3 x Stark STK PTG6 Picnic benches in picnic/trim trail area to match existing benches. <i>RESOLVED</i> <i>That the Clerk try to source a local manufacturer for benches of similar quality and construction.</i> 15.4 It was noted that 2 x camouflage cameras + battery pack have been purchased together with data only EE SIM card cost £13/month. 15.5 The Forest School Pilot Discussion and costing summary was received and Members received a verbal report on the meeting between Bean School representatives and Cllrs T. Williams, A. Munday and K. Turner-Burgin held on Monday 13th July. The school are very keen to progress a 6-week Forest School Pilot and will walk the group of 10-12 children to the woods. Cllr. Munday has offered to undertake a DBS Enhanced Check to enable her to assist the dedicated member of staff allocated to the project. DBC can supply hi-viz vests and Clerk to investigate funding sources.
16	<u>Recreation Facilities</u> 16.1 Information post for keep fit equipment has been vandalised and now removed from the park. Awaiting replacement sign from supplier. 16.2 Members expressed concern regarding reports of anti-social behaviour involving children urinating on and around the play equipment. Members agreed that this was unacceptable and raised concerns regarding hygiene, the condition of the equipment and the enjoyment and safety of other park users. It was agreed that incidents should be recorded and monitored and that the Clerk should liaise with the relevant authorities regarding the reported behaviour. The Council will also consider whether any additional measures are appropriate to help prevent further incidents. 16.3 Notice board for recreation ground https://www.onlineplaygrounds.co.uk/playground-sign-custom-designed-750mm-x-750mm.html We are required to have signage in the playground detailing: • Name of operator of the site. • Contact details to report damage or accidents. Telephone and email • Appropriate adult supervision is recommended at all times. • Playground gate what3words is:- regard.valley.sweat The following will also be added: - Pictogram “No Dog” sign

	- No alcohol or glass - No fires or Barbeques - Do not use equipment improperly - Please use bins provided
17	<u>Bean Village Hall</u> 17.1 PAT and EICR took place on 15th June 2026 and report received. Under H&S the Clerk has authorised the remedial work to be carried out as detailed in the estimate from Osborne Electrical, EST/7781 dated 17th June, cost £1,368 + VAT. The work will take place on Thursday 23rd and Friday 24th July. 17.2 The H&S check from Peninsula was reviewed and it was agreed that the Council would not pursue a contract with Peninsula but would source local H&S expertise. 17.3 British Gas have advised that from 3 August 2026, a levy and an additional network cost will be added to our electricity bill as a result of government policy. <i>The government and Ofgem, have introduced these additional charges to support the energy transition. They've been approved through the energy industry framework, and all suppliers are tasked with recovering the costs from customers to pass onto the network operators, the government and Ofgem.</i> <i>We do not set these costs ourselves.</i> <i>Your contracted electricity unit rates already include non-energy costs.</i> <i>These two additional costs were unforeseen when your contract was agreed, which is why they are being added now.</i> Account number: *****246 MPAN 1900014141620 Contract start date 1 December 2025 Contract end date 30 November 2028 TNUoS RIIO-3 Charge Cost 1.440 p/kWh Estimated cost per month** £2.41 Nuclear RAB Levy Cost 0.480 p/kWh Estimated cost per month** £1.09 * This estimate is provided as a guide. It's based on an average micro business annual electricity use of 18,750 kWh, a 'TNUoS RIIO-3 Charge' of 0.63p/kWh and a 'Nuclear RAB Levy' of 0.475p/kWh. ** This estimate is provided to help you understand the likely monthly impact of these new non-energy costs. It is based on your meter, the industry forecast of your consumption and excludes VAT and CCL. 17.4 Bean Together Tea Party held on Monday 13th July was very well organised and well attended. Thanks go to Joan Gould for her organisation and to Cllr. Clarke for organising the quiz which was enjoyed by all.
18	<u>Allotment Association</u> 18.1 The report on the Committee meeting held on 25 June 2026 was noted.

19	<u>Finance</u> 19.1 Balance as at 30 June 2026 on all accounts Bean Parish Council (Co-op) <table border="1"> <tr> <td>Reserve Account</td><td>14,715.51</td></tr> <tr> <td>Current Account (No. 1 account)</td><td>12,739.59</td></tr> <tr> <td>Petty Cash</td><td>9.51</td></tr> <tr> <td>TOTAL</td><td>27,464.61</td></tr> </table> Bean Village Hall (Co-op) <table border="1"> <tr> <td>Current Account (No. 2 account)</td><td>24,455.65</td></tr> <tr> <td>Petty Cash</td><td>1.82</td></tr> <tr> <td>TOTAL</td><td>24,457.47</td></tr> </table> Bean Parish Council (Unity Trust – Beacon Woods) <table border="1"> <tr> <td>Current account</td><td>9,263.69</td></tr> </table> Transactions on UT account since last meeting; Expenditure Website £4.79 C. Turner £290 TMS Protection (May) £352.47 TMS Protection (June) £341.10 BPC/Reolink £522.77 SWS Countryside £60,267.28 LJ Sinclair Fencing £4,128.30 Service Charge (May) £7.00 Income Deposit from cash donations (May) £40.00 Car Parking (May) £757.50 DBC CIL Grant £54,000.00 19.2 Bank and Scribe reports up to 30 June 2026 The following were received and discussed. - Co-op Bank transactions on all accounts 1- 30 June 2026 - Bank reconciliation on all accounts as at 30 June 2026 to be agreed and signed - Monthly breakdown of receipts and payments - Net position by cost centre and code - Receipts and payments forecast - Summary of receipts and payments all cost centres and codes - Cost centre year comparisons	Reserve Account	14,715.51	Current Account (No. 1 account)	12,739.59	Petty Cash	9.51	TOTAL	27,464.61	Current Account (No. 2 account)	24,455.65	Petty Cash	1.82	TOTAL	24,457.47	Current account	9,263.69
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20	<u>Items of interest</u> 20.1 Chair's Items - none 20.2 Borough Councillor's Items - none 20.3 Members' Item Members were asked to 'reply to all' when responding to Clerk's emails to enable all members to see responses 20.4 Clerk's Items The Clerk's report was noted.																

	<u>EXCLUSION OF THE PRESS AND PUBLIC</u> That, pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that because of the confidential nature of the business to be transacted, the public and press leave the meeting during consideration of the following item(s). No members of the press or public were present during discussion of the following item of business.
21	<u>HR Staffing</u> The documents below had been reviewed by 2 members of the Staffing Committee and the amended documents with the relevant changes presented for approval: - Clerk's Statement of Main Terms of Employment - Employee Handbook - Statement of Main Terms of Employment example - Contract for Services – Contractor Sole Trader - Confirmation Assignment Note – Village Hall Caretaker - Confirmation Assignment Note – Recreation Ground Caretaker - Confirmation Assignment Note – Hall Cleaner/Private Hire Caretaker - 48 Hour Opt Out - GB Deductions from Pay Agreement - GB Training Agreement - GDPR Documentation Pack <i>RESOLVED</i> <i>That the following documents, as amended by the 2 members of the Staffing Committee be approved and returned to Peninsula for updating.</i> - <i>Clerk's Statement of Main Terms of Employment</i> - <i>Employee Handbook</i> - <i>Statement of Main Terms of Employment example</i> - <i>Contract for Services – Contractor Sole Trader</i> - <i>Confirmation Assignment Note – Village Hall Caretaker</i> - <i>Confirmation Assignment Note – Recreation Ground Caretaker</i> - <i>Confirmation Assignment Note – Hall Cleaner/Private Hire Caretaker</i> - <i>48 Hour Opt Out</i> - <i>GB Deductions from Pay Agreement</i> - <i>GB Training Agreement</i> - <i>GDPR Documentation Pack</i>

Chair..... Date.....