



## SUMMONS AND AGENDA

To All Members of The Council:

Councillor K Turner-Burgin (Chair)

Councillor K Clarke

Councillor D Hammock

Councillor A Munday (Vice-Chair)

Councillor J Turner-Burgin

Councillor S Weeks

Councillor T Williams

You are summoned to attend the  
Meeting of the Parish Council to be held on:  
Monday 8<sup>th</sup> June 2026, 7:00pm  
Bean Village Hall  
High Street, Bean DA2 8AS

For the purpose of transacting the business as detailed on the attached  
agenda

*JS Becket*

Jan Becket

Parish Clerk

[Clerk@beanparishcouncil.gov.uk](mailto:Clerk@beanparishcouncil.gov.uk)

07398 540963

**AGENDA  
BEAN PARISH COUNCIL  
Monday 8<sup>th</sup> June 2026  
at 7.00pm  
at  
Bean Village Hall**

**Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.**

	<b>Agenda Item</b>
<b>1</b>	<b><u>Apologies for absence</u></b> Have been received from Cllr. Weeks.
<b>2</b>	<b><u>Declarations of interest</u></b> <b>2.1</b> To receive any updates to the Register of Interests <b>2.2</b> To receive any declarations of interest against an agenda item. <b>2.2.1</b> To NOTE that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters. <b>2.2.2</b> Cllrs. John and Keith Turner-Burgin declared an interest in Item 17.1 due to proximity to their residence.
<b>3</b>	<b><u>Public Participation (Local Government Act, s 100)</u></b> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.  However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement.  A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.
<b>4</b>	<b><u>Minutes</u></b> <b>4.1</b> To APPROVE the Minutes of the Annual Parish Council Meeting held on Monday 11 <sup>th</sup> May 2026 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.  <b><i>RECOMMENDATION:</i></b> <b><i>That the Minutes of the Annual Parish Council meeting held on Monday 11th May 2026 be approved and adopted as a true record</i></b>
<b>5</b>	<b><u>Items for Consideration</u></b> The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda.

6	<p><b><u>Correspondence</u></b>  To note the following items of correspondence</p> <ul style="list-style-type: none"> <li>- Rural Services Bulletin 12, 19, 27 May, 2 June</li> <li>- Rural Services network Funding Digest – June 2026</li> <li>- Using AI safely and responsibly <a href="https://s-url.co/xiYwAA">https://s-url.co/xiYwAA</a></li> <li>- CPRE May newsletter</li> <li>- Report on Community Forum of 28<sup>th</sup> May 2026</li> <li>- Bean School Summer Fair – Saturday 20<sup>th</sup> June</li> </ul>
7	<p><b><u>KALC/SLCC/NALC</u></b></p> <p><b>7.1 New Devolution Page</b>  <a href="https://www.kentalc.gov.uk/devolution">https://www.kentalc.gov.uk/devolution</a></p> <p><b>7.2 Correspondence from KALC/NALC</b></p> <ul style="list-style-type: none"> <li>- Chief Executives Bulletin 14, 21, 28 May</li> <li>- KALC June newsletter</li> </ul> <p><b>7.3 KALC – Dartford Area Committee</b>  The meeting will be held on Monday 27<sup>th</sup> July from 10.00 am – 12.00 pm.</p> <p><b>7.4 NALC – Project keystone</b>  Project Keystone is a strategic review of the National Association of Local Councils and our relationship with county associations, designed to inform the future direction, role and strategic priorities of sector support for parish and town councils.  The survey takes approximately 30 minutes to complete and will close on 5 June</p> <p><a href="https://forms.office.com/Pages/ResponsePage.aspx?id=hZOzSivyGUCCagVjWFgmOJNFQrnt-n9ImFbyCy0aRxsUQU9GTFAwMzZBRlc3VUZPSjhQWUozQVBOVi4u&amp;utm_campaign=Project%2BKeystone%2BSurvey%2Blaunch&amp;utm_medium=email">https://forms.office.com/Pages/ResponsePage.aspx?id=hZOzSivyGUCCagVjWFgmOJNFQrnt-n9ImFbyCy0aRxsUQU9GTFAwMzZBRlc3VUZPSjhQWUozQVBOVi4u&amp;utm_campaign=Project%2BKeystone%2BSurvey%2Blaunch&amp;utm_medium=email</a></p>
8	<p><b><u>GDPR and Governance compliance</u></b>  No matters to consider at time of publication</p>
9	<p><b><u>Consultations &amp; Public Engagement Events</u></b></p> <p><b>9.1 Youth Engagement in Bean</b></p> <p><b>9.2 Neighbourhood Health Discussion Guide for VCFSE partners, community health voices members and health champions</b> refer April Minutes 9.1</p> <p><b>9.3 Draft Kent Downs National Landscape Management Plan</b> consultation is now live, and open until Sunday 19 July 2026.  <a href="https://letstalk.kent.gov.uk/kent-downs">https://letstalk.kent.gov.uk/kent-downs</a></p>
10	<p><b><u>Kent Police</u></b></p> <p><b>10.1</b> To receive a report from Cllr. Williams on her attendance at the recent IAG meeting.</p> <p><b>10.2</b> The Government has proposed merging police forces creating fewer and larger ones across England and Wales which is a significant change that could impact local policing, visibility and accountability. While an Independent Review is underway, it is not actively seeking public input but the Kent PCC is asking Kent residents to share their views. <a href="https://s-url.co/9UvAA">https://s-url.co/9UvAA</a></p>
11	<p><b><u>Planning</u></b>  <b>To NOTE the following</b></p> <p><b>11.1</b> Weekly planning lists from DBC including Planning Decisions taken under delegated powers</p>

**11.2** Weekly planning lists from EDC

**To CONSIDER**

**11.3** 26/00539/FUL

5 Foxwood Road

Erection of a first-floor side extension, single storey rear extension and enlarged porch: Change of materials to the roof and walls

<https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TEYVO8BQJIS00>

**11.4** DA/26/00602/FUL

13 School Lane, Bean DA2 8AL

Erection of a two-storey front extension with pitched roof and dormer window together with a first-floor front extension over the existing garage with a pitched roof over and conversion of a garage into a habitable room

<https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TFR1K2BQJWW00>

**11.5** DA/26/00615/FUL

14 School Lane, Bean DA2 8AL

Erection of a first-floor front extension over the existing garage with a hipped end pitched roof

<https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TFXZK2BQK0K00>

**To NOTE the following decisions**

**11.6** DA/26/00306/FUL

8 Bean Hill Cottages Southfleet Road Bean Kent

Demolition of existing detached garage and erection of a detached garage with associated ground level changes

Permission is GRANTED

**11.7** DA/26/00254/FUL

5 Drudgeon Way

Erection of a two-storey side extension

Permission is GRANTED

**11.8** DA/26/00486/CDNA

Bean Cottage

Under reference code 23/01286/FUL (Appeal APP/T2215/W/25/3359417)

Details APPROVED

**11.9** DA/26/00374/CDNA

Bean Cottage

Under reference code 23/01286/FUL (Appeal APP/T2215/W/25/3359417)

Details APPROVED

**12**

**Highways**

**12.1** Invitation to attend Virtual Road Safety & Active Travel Group (RSATG) Seminar

The seminar will be held on Thursday 9 July 2026 on MS Teams. The presentations will start promptly at 09.30am and all Clerks and Parish Councillors are welcome.

**13**

**Environmental Issues**

No matters to consider at time of publication

14	<p><b><u>Footpaths</u></b></p> <p>14.1 Invitation from Kent Ramblers to attend their next meeting on Thursday 18 June 2026, 9.30 – 3pm at Lenham Community Centre, ME17 2QT. Attendees to notify <a href="mailto:pro.w.seminars@kentramblers.org.uk">pro.w.seminars@kentramblers.org.uk</a> name and Parish by 11 June.</p>																
15	<p><b><u>Beacon Woods</u></b></p> <p>15.1 To note May 2026 income from car-parking £757.50 and donations £40, total £797.50.</p> <p>15.2 Vegetation on right hand side on exit from Beacon Woods has been cut back to facilitate line of sight. Steps from Southfleet Road down to the woods have also been cleared of weeds and overhanging vegetation.</p> <p>15.3 To note that the damaged ANPR camera was repaired on Friday 8<sup>th</sup> May</p>																
16	<p><b><u>Recreation Facilities</u></b></p> <p>16.1 No matters to consider at time of publication</p>																
17	<p><b><u>Bean Village Hall</u></b></p> <p>17.1 To review and discuss maintenance schedule quotation from Weed Management to treat Japanese Knotweed following their inspection on Monday 18<sup>th</sup> May.</p> <p>17.2 PAT Inspection and EICR will take place on Monday 15<sup>th</sup> June.</p> <p>17.3 Removal of overhanging vegetation from Beacon Woods, general weeding and planter maintenance took place during the May school break.</p> <p>17.4 To CONSIDER the quotation for continuous maintenance of the planters.</p>																
18	<p><b><u>Allotment Association</u></b></p> <p>18.1 To receive a report on the Committee meetings held on 18<sup>th</sup> May and 8<sup>th</sup> June 2026.</p>																
19	<p><b><u>Finance</u></b></p> <p>19.1 <b>Balance as at 31 May 2026 on all accounts</b></p> <p><b>Bean Parish Council (Co-op)</b></p> <table border="1" data-bbox="331 1155 1206 1310"> <tr> <td>Reserve Account</td> <td>14,715.51</td> </tr> <tr> <td>Current Account (No. 1 account)</td> <td>14,907.92</td> </tr> <tr> <td>Petty Cash</td> <td>9.51</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>29,632.94</b></td> </tr> </table> <p><b>Bean Village Hall (Co-op)</b></p> <table border="1" data-bbox="331 1384 1206 1498"> <tr> <td>Current Account (No. 2 account)</td> <td>22,042.38</td> </tr> <tr> <td>Petty Cash</td> <td>1.07</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>22,043.45</b></td> </tr> </table> <p><b>Bean Parish Council (Unity Trust – Beacon Woods)</b></p> <table border="1" data-bbox="331 1572 1206 1615"> <tr> <td>Current account</td> <td><b>20,379.90</b></td> </tr> </table> <p>Transactions on UT account since last meeting;</p> <p><b>Expenditure</b></p> <p>Website £4.79</p> <p>UKCPS, repair to camera £724.00</p> <p>Castle Water £43.58</p> <p>AP Trees – tree work £1,650.00</p> <p>Service Charge (May) £7.00</p> <p><b>Income</b></p> <p>Deposit from cash donations (May) £40.00</p> <p>Car Parking (April) £789.75</p>	Reserve Account	14,715.51	Current Account (No. 1 account)	14,907.92	Petty Cash	9.51	<b>TOTAL</b>	<b>29,632.94</b>	Current Account (No. 2 account)	22,042.38	Petty Cash	1.07	<b>TOTAL</b>	<b>22,043.45</b>	Current account	<b>20,379.90</b>
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**19.2 Bank and Scribe reports up to 31 May 2026**

To receive and discuss the following

- Co-op Bank transactions on all accounts 1- 31 May 2026
- Bank reconciliation on all accounts as at 31 May 2026 to be agreed and signed
- Monthly breakdown of receipts and payments
- Net position by cost centre and code
- Receipts and payments forecast
- Summary of receipts and payments all cost centres and codes
- Cost centre year comparisons

**19.3 Internal Auditor's Report – June 2026**

To receive and note any actions to be taken from the above.

**19.4 2025-2026 Accounts**

**19.4.1 Financial Year 2025-2026**

The following documents, produced by SCRIBE, have been circulated.

Balance sheet

Annual Return

Reconciliation between Box 7 and Box 8

Fixed assets report

Income and Expenditure Account

Summary of Income & Expenditure All Cost Centre and Codes

**19.4.2 Financial Year 2025-2026 – Annual Governance and Accountability Return 2025/26 Part 3**

**19.4.2.1 Annual Internal Audit Report 2025-26**

To NOTE that this has been completed by our Internal Auditor and dated 1 June 2026 and the invoice of £140 for the work undertaken has been paid

**19.4.2.2 Section 1 – Annual Governance Statement 2025/2026**

To COMPLETE and APPROVE the Statement

**19.4.2.3 Section 2 – Accounting Statement 2025/26**

Refer also

- Reconciliation between Box 7 and Box 8
- Explanation of Variances
- Explanation of increase in Precept

To APPROVE

**19.4.2.4 Notice for Public Inspection**

***RECOMMENDATION***

***That the approved unaudited Annual Return be posted on the Council's website on Tuesday 9th June 2026 together with the notice for Public Inspection stating that the notice period for Public Inspection will be from Wednesday 10th June to Tuesday 21<sup>st</sup> July 2026.***

**19.5 Appointment of Internal Auditor for 2026-2027**

**20**

**Items of interest**

**20.1** Chair's Items

**20.2** Borough Councillor's Items

**20.3** Members' Item

**20.4** Clerk's Items

To receive the Clerk's report