



## SUMMONS AND AGENDA

To All Members of The Council:

Councillor K Turner-Burgin (Chair)  
Councillor K Clarke  
Councillor D Hammock  
Councillor A Munday (Vice-Chair)  
Councillor J Turner-Burgin  
Councillor S Weeks  
Councillor T Williams

You are summoned to attend the  
Meeting of the Parish Council to be held on:  
Monday 8<sup>th</sup> September 2025, 7:00pm  
Bean Village Hall  
High Street, Bean DA2 8AS

For the purpose of transacting the business as detailed on the attached  
agenda

*JS Becket*

Jan Becket  
Parish Clerk

[Clerk@beanparishcouncil.gov.uk](mailto:Clerk@beanparishcouncil.gov.uk)

07398 540963

**AGENDA**  
**BEAN PARISH COUNCIL**  
**Monday 8<sup>th</sup> September 2025**  
**at 7.00pm**  
**at**  
**Bean Village Hall**

**Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.**

	<b>Agenda Item</b>
<b>1</b>	<p><b><u>Apologies for absence</u></b>            Have been received from Cllr. Weeks.</p>
<b>2</b>	<p><b><u>Declarations of interest</u></b>  <b>2.1</b> To receive any updates to the Register of Interests  <b>2.2</b> To receive any declarations of interest against an agenda item.  <b>2.2.1</b> To NOTE that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters.</p>
<b>3</b>	<p><b><u>Public Participation (Local Government Act, s 100)</u></b>            The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.</p> <p>However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement.</p> <p>A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.</p>
<b>4</b>	<p><b><u>Minutes</u></b>  <b>4.1</b> To APPROVE the Minutes of the Parish Council Meeting held on Monday 14<sup>th</sup> July 2025 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p><b><i>RECOMMENDATION:</i></b>  <b><i>That the Minutes of the Parish Council meeting held on 14<sup>th</sup> July 2025 be approved and adopted as a true record</i></b></p>
<b>5</b>	<p><b><u>Items for Consideration</u></b>            The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda.</p>

6	<p><b><u>Correspondence</u></b>  To note the following items of correspondence</p> <ul style="list-style-type: none"> <li>- Rural Bulletin 22, 29 July, 5, 12, 19, 27 August, 2 September</li> <li>- RSN Monthly Rural Funding Digest and Government Consultations Bulletin (Aug)</li> <li>- Beyond the AGAR: Preparing for the Next Wave of Annual Reporting Changes.</li> <li>📅 Scribefest 2025 - The FREE Online Conference for Town, Parish &amp; Community Councils. Thursday 9th October, 9:30 AM - 4:00 PM. The Clerk will be attending.</li> <li>- Kent County Council Official Opposition Newsletter</li> <li>- Dartford and Gravesham NHS Trust Annual General Meeting 2025 3.30pm on Monday 22 September 2025</li> <li>- My Community Voice – September edition</li> </ul>
7	<p><b><u>KALC/SLCC/NALC</u></b>  <b>7.1 New Devolution Page</b>  <a href="https://www.kentalc.gov.uk/devolution">https://www.kentalc.gov.uk/devolution</a></p> <p><b>7.2 Correspondence from KALC</b>  To NOTE the following:</p> <ul style="list-style-type: none"> <li>- NALC CEO Bulletins</li> <li>- KALC – August News, September Newsletter</li> <li>- KALC Update Bulletin Week Ending 22nd August</li> </ul>
8	<p><b><u>HR COMMITTEE</u></b>  This committee is chaired by the Vice Chair.  To appoint 2 additional members, excluding the Chair of the Parish Council who would Chair the Appeals Committee.</p>
9	<p><b><u>GDPR and Governance compliance</u></b>  <b>9.1</b> To NOTE Data Protection fee for Registration reference: ZA143817 is increasing to £52 less £5 for paying by Direct Debit, with effect from 30 September 2025  <b>9.2</b> To receive a presentation on the changes to Assertion 10 of the Governance Statement of the AGAR for year ending 31 March 2026.  <b>9.3</b> To approve the IT Policy</p>
10	<p><b><u>Consultations</u></b>  <b>10.1</b> KCC Budget Consultation 2026-27. Visit <a href="https://letstalk.kent.gov.uk/budget-consultation-2026-27">https://letstalk.kent.gov.uk/budget-consultation-2026-27</a> to find out more and respond by 29 September.</p>
11	<p><b><u>Kent Police</u></b>  No items to consider at time of publication.</p>
12	<p><b><u>Planning</u></b>  <b>To NOTE the following</b>  <b>12.1</b> Weekly planning lists from DBC including Planning Decisions taken under delegated powers   <b>12.2</b> Weekly planning lists from EDC</p> <p>To NOTE the following application has been REFUSED  <b>12.3 DA/25/00033</b>  Stable Yard Adjacent 1 Stonewood Cottages Sandy Lane Bean  Erection of 1no. chalet bungalow  01 The proposal is considered to be inappropriate development in the Green Belt, harmful to its openness and the purposes of Green Belt, in particular encroachment in the countryside. Very special circumstances have not been</p>

	<p>demonstrated to outweigh this harm and the proposal is therefore contrary to Policy M12 of the Dartford Local Plan to 2037 and paragraphs 153, 154 and 155 Of the National Planning Policy Framework.</p> <p>02 The benefits of the provision of one dwelling would not outweigh the disbenefits in respect of harm to the openness of the Green Belt and the unsustainable location of the site contrary to Policy S5 of the adopted Dartford Local Plan 2037</p> <p>This property has now been put up for sale.</p> <p>To CONSIDER the following applications</p> <p><b>12.4 KCC/DA/0109/2025</b> Land off Watling Street, Eastern Quarry, Swanscombe, Dartford, Kent Section 73 application to vary Condition 2 of planning permission EDC/21/0046 to allow for the use of the site for recycling for a further 5-year period.</p> <p><b>12.5 DA/25/00857/P3Q</b> Farmland Rear Of Drudgeon Farm School Lane Bean Kent Application under Schedule 2, Part 3, Class Q of the Town and Country Planning (General Permitted Development) Order 2015 as to whether prior approval is required for proposed change of use from an agricultural building to 5 dwellings (C3 Use class). <a href="https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SZV1VBBQJ3700">https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=SZV1VBBQJ3700</a></p> <p><b>12.6 DA/25/01017/FUL</b> Bean House Erection of two-storey side extension <a href="https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=T1Y7FJBQKGL00">https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=T1Y7FJBQKGL00</a></p>
13	<p><b><u>Highways</u></b></p> <p><b>13.1</b> The ‘lego’ blocks at the Watling Street side of the Sandy Lane underpass have been moved. The gap appears to be wide enough for quad bikes, not cars, to pass. KCC have been informed with a request to reposition the blocks. The gate at the School Lane end is currently with the Parish Council’s contractor for refurbishment ready for installation when the blocks have been repositioned.</p> <p><b>13.2</b> Various Roads in the Borough of Dartford - Speed Limit Consolidation Order <a href="https://letstalk.kent.gov.uk/various-roads-dartford-speed-limit-consolidation-order?utm_source=ehq_newsletter&amp;utm_medium=email&amp;utm_campaign=ehq-New-Consolidation-Order-in-Dartford&amp;utm_campaign=website&amp;utm_medium=email&amp;utm_source=ehq">https://letstalk.kent.gov.uk/various-roads-dartford-speed-limit-consolidation-order?utm_source=ehq_newsletter&amp;utm_medium=email&amp;utm_campaign=ehq-New-Consolidation-Order-in-Dartford&amp;utm_campaign=website&amp;utm_medium=email&amp;utm_source=ehq</a> Public Notice closes Monday 29 September 2025 at 12 noon</p>
14	<p><b><u>Environmental Issues</u></b> No matters to consider at time of publication.</p>
15	<p><b><u>Footpaths</u></b></p> <p><b>15.1</b> To note that the DR22, DR23 and part of DR25 were cut mid-August. KCC have advised that we can expect the first cut to start anywhere between early April and early May, depending on how the Spring growth looks like it will go (KCC have to make that judgement in March to give the contractors time to plan their resources and mobilize), the second cut should be completed by about the time the schools go back (so late August/early September) and aim to do the last cut when growth has stopped,</p>

	<p>so the path stays clear for the winter. As the climate changes that last cut is moving back and is now typically October and maybe even into November.</p> <p><b>15.2</b> To note quote received from external contractor to cut back the following paths.  <u>Footpaths - DR22 and DR23</u>  £260 for the two walkways per trim. This includes strimming the greenery, clearing the main walkway after and removing any green waste that we deem necessary</p> <p><u>Footpath - DR25</u>  £300 includes strimming and clearing the greenery, clearing the main walkway after and removing any green waste that we deem necessary.</p> <p><b>15.3</b> Emergency Tree Work – DR 22 – adjacent to the allotments  On Friday 29<sup>th</sup> August the Clerk authorised emergency tree work on an oak tree on the grounds of H&amp;S. The work was carried out by AP Trees at a cost of £450 + VAT.  The Clerk will pursue reimbursement from KCC PROW.</p>																
16	<p><b><u>Beacon Woods</u></b>  <b>16.1</b> Car parking income for July 2025 £665.25  Car parking income for August 2025 £937.50</p>																
17	<p><b><u>Recreation Facilities</u></b>  <b>17.1</b> To discuss the use of Bean recreation ground by football clubs and football training companies.</p>																
18	<p><b><u>Bean Village Hall</u></b>  <b>18.1</b> To CONSIDER the quotation for maintaining the garden planters.</p>																
19	<p><b><u>Allotment Association</u></b>  <b>19.1</b> To consider the letter from BAA requesting Bean Parish Council to authorise an increase in rental charges.</p>																
20	<p><b><u>Residents' Association</u></b>  <b>20.1</b> To NOTE the Minutes of the AGM held in September 2024  <b>20.2</b> To NOTE the agenda and supporting papers for the AGM on 1<sup>st</sup> September 2025.</p>																
21	<p><b><u>Finance</u></b>  <b>21.1</b> <b>Balance as at 31 July 2025</b> on all accounts</p> <p><u>Bean Parish Council (Co-op)</u></p> <table border="1" data-bbox="331 1435 1209 1592"> <tr> <td>Reserve Account</td> <td>14,537.86</td> </tr> <tr> <td>Current Account (No. 1 account)</td> <td>7,016.86</td> </tr> <tr> <td>Petty Cash</td> <td>17.66</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>21,572.38</b></td> </tr> </table> <p><u>Bean Village Hall (Co-op)</u></p> <table border="1" data-bbox="331 1664 1209 1783"> <tr> <td>Current Account (No. 2 account)</td> <td>17,468.08</td> </tr> <tr> <td>Petty Cash</td> <td>5.44</td> </tr> <tr> <td><b>TOTAL</b></td> <td><b>17,473.52</b></td> </tr> </table> <p><u>Bean Parish Council (Unity Trust – Beacon Woods)</u></p> <table border="1" data-bbox="331 1854 1209 1895"> <tr> <td>Current account</td> <td><b>21,552.24</b></td> </tr> </table> <p>Transactions on UT account since last meeting;  Deposit from cash donations   £76.20  Expenditure – service charge   £ 6.00</p>	Reserve Account	14,537.86	Current Account (No. 1 account)	7,016.86	Petty Cash	17.66	<b>TOTAL</b>	<b>21,572.38</b>	Current Account (No. 2 account)	17,468.08	Petty Cash	5.44	<b>TOTAL</b>	<b>17,473.52</b>	Current account	<b>21,552.24</b>
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**21.2 Bank and Scribe reports up to 31 July 2025**

To receive and discuss the following

- Co-op Bank transactions on all accounts 1- 31 July 2025
- Bank reconciliation on all accounts as at 31 July 2025 to be agreed and signed
- Monthly breakdown of receipts and payments
- Net position by cost centre and code
- Receipts and payments forecast
- Summary of receipts and payments all cost centres and codes
- Cost centre year comparisons

**21.3 Balance as at 31 August 2025 on all accounts****Bean Parish Council (Co-op)**

Reserve Account	14,537.86
Current Account (No. 1 account)	5184.55
Petty Cash	17.66
<b>TOTAL</b>	<b>19,740.07</b>

**Bean Village Hall (Co-op)**

Current Account (No. 2 account)	17,463.08
Petty Cash	5.44
<b>TOTAL</b>	<b>17,468.52</b>

**Bean Parish Council (Unity Trust – Beacon Woods)**

Current account	<b>21,190.78</b>
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Transactions on this account during August 2025

**Expenditure**

Website £2.99

TMS Protection (August) £352.47

Service Charge £6.00

**21.4 Bank and Scribe reports up to 31 August 2025**

To receive and discuss the following

- Co-op Bank transactions on all accounts 1- 31 August 2025
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**21.5 Clerk's Salary**

To NOTE that the 2025-26 pay award was agreed and finalised in July resulting in a £0.64/hour increase in the Clerk's salary which was backdated to April 1, 2025 and paid in the July payroll.

**21.6 Photocopier**

To discuss apportionment of costs between BPC and Village Hall funds.

**22 Items of interest**

**22.1** Chair's Items

**22.2** Borough Councillor's Items

**22.3** Members' Item

**22.4** Clerk's Items

To receive the Clerk's report