



## SUMMONS AND AGENDA

To All Members of The Council:

Councillor K Turner-Burgin (Chair)  
Councillor K Clarke  
Councillor D Hammock  
Councillor A Munday (Vice-Chair)  
Councillor J Turner-Burgin  
Councillor S Weeks  
Councillor T Williams

You are summoned to attend the  
Meeting of the Parish Council to be held on:  
Monday 9<sup>th</sup> March 2026, 7:00pm  
Bean Village Hall  
High Street, Bean DA2 8AS

For the purpose of transacting the business as detailed on the attached  
agenda

*JS Becket*

Jan Becket  
Parish Clerk

[Clerk@beanparishcouncil.gov.uk](mailto:Clerk@beanparishcouncil.gov.uk)

07398 540963

**AGENDA  
BEAN PARISH COUNCIL  
Monday 9<sup>th</sup> March 2026  
at 7.00pm  
at  
Bean Village Hall**

**Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.**

	<b>Agenda Item</b>
<b>1</b>	<b><u>Apologies for absence</u></b>
<b>2</b>	<b><u>Declarations of interest</u></b> <b>2.1</b> To receive any updates to the Register of Interests <b>2.2</b> To receive any declarations of interest against an agenda item. <b>2.2.1</b> To NOTE that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters.
<b>3</b>	<b><u>Public Participation (Local Government Act, s 100)</u></b> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.  However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement.  A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.
<b>4</b>	<b><u>Minutes</u></b> <b>4.1</b> To APPROVE the Minutes of the Parish Council Meeting held on Monday 9 <sup>th</sup> February 2026 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.  <b><i>RECOMMENDATION:</i></b> <b><i>That the Minutes of the Parish Council meeting held on Monday 9<sup>th</sup> February 2026 be approved and adopted as a true record</i></b>
<b>5</b>	<b><u>Items for Consideration</u></b> The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda.
<b>6</b>	<b><u>Correspondence</u></b> To note the following items of correspondence - Rural Services Bulletin 10, 17, 24 February, 3 March 2026

	<ul style="list-style-type: none"> <li>- Community Forum News</li> <li>- RSN Rural Funding Digest – March 2026</li> <li>- Dartford Borough and Parish Forum meeting scheduled for the 7th April 2026. The Leader has asked that this meeting be used as an opportunity to update the Parish Councils on the LGR process. More information will be provided closer to the meeting date.</li> </ul>
7	<p><b><u>KALC/SLCC/NALC</u></b></p> <p><b>7.1 New Devolution Page</b>  <a href="https://www.kentalc.gov.uk/devolution">https://www.kentalc.gov.uk/devolution</a></p> <p><b>7.2 Correspondence from KALC/NALC</b>  - KALC News March 2025</p>
8	<p><b><u>GDPR and Governance compliance</u></b></p> <p><b>8.1</b> To receive training from the Clerk on Assertion 10 of the AGAR</p> <p><b>8.2</b> To receive and approve the following updated policies</p> <ul style="list-style-type: none"> <li>8.2.1 * Councillor Data Protection Commitment</li> <li>8.2.2 * Data Protection and Information Security Policy</li> <li>8.2.3 * Breach Notification Policy</li> <li>8.2.4 * Privacy Policy</li> <li>8.2.5 * Retention Policy</li> <li>8.2.6 * Data Retention &amp; Disposal Policy</li> <li>8.2.7 * Information Security Policy</li> <li>8.2.8 * Subject Access Request Policy</li> <li>8.2.9 * GDPR Audit</li> <li>8.2.10 * IT Policy</li> <li>8.2.11 * Publication Scheme</li> </ul>
9	<p><b><u>Consultations</u></b></p> <p><b>9.1 Local Government Reorganisation Consultation</b>  This consultation ends on the 26th March 2026 and can be found here:  <a href="https://www.gov.uk/government/consultations/local-government-reorganisation-in-kent-and-medway/proposals-for-local-government-reorganisation-in-kent-and-medway">https://www.gov.uk/government/consultations/local-government-reorganisation-in-kent-and-medway/proposals-for-local-government-reorganisation-in-kent-and-medway</a></p> <p>Dartford Borough Council and Gravesham Borough Council proposed 5 unitary councils. This includes a request to split existing district council areas between the proposed new councils. These would comprise the current areas of (please see maps in the proposal for full details) <a href="https://kentcouncilleaders.org.uk/lgr-consultation">https://kentcouncilleaders.org.uk/lgr-consultation</a></p> <ul style="list-style-type: none"> <li>• North Kent: Dartford, Gravesham, Medway (25%), and Sevenoaks (18%)</li> <li>• West Kent: Maidstone, Sevenoaks (82%), Tonbridge and Malling, and Tunbridge Wells</li> <li>• East Kent: Canterbury, Swale (24%), and Thanet</li> <li>• Mid Kent: Medway (75%) and Swale (76%)</li> <li>• South Kent: Ashford, Dover, and Folkestone &amp; Hythe</li> </ul>
10	<p><b><u>Kent Police</u></b></p> <p><b>10.1</b> To NOTE that all of DARTFORD COMMUNITY UNIT have now been trained to seize untaxed vehicles. Providing the vehicle is in a public place and has no tax for 2 months and 1 day the DCU can potentially now deal with it (there are other conditions). Although this is not their primary function and remains a DVLA power, they will use it if the situation calls for it, to disrupt crime and remove nuisance vehicles.</p>

<p>11</p>	<p><b><u>Planning</u></b>  <b>To NOTE the following</b>  11.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers   11.2 Weekly planning lists from EDC   <b>To CONSIDER</b>  11.3 <b>26/00239/FUL</b>  2 Annie Cottages  High Street, Bean, DA2 8AT  Erection of a single storey rear extension  <a href="https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=TB4DIIBQHMW00">https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=TB4DIIBQHMW00</a>   11.4 <b>00160/FUL</b>  Old Bean Cottage  Shellbank Lane  Erection of part single/part double storey side extensions  <a href="https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=TADZIWBQHA900">https://publicaccess.dartford.gov.uk/online-applications/applicationDetails.do?activeTab=summary&amp;keyVal=TADZIWBQHA900</a>   The following applications have been GRANTED PERMISSION  11.5 <b>25/01467/FUL</b>  25 Beacon Drive Bean Kent DA2 8BE  Conversion of garage to habitable room with associated alteration to front elevation   11.6 <b>25/01035/FUL</b>  4 Barnfield Cottages Sandy Lane Bean Kent  Erection of one detached dwelling, alterations to the ground levels to the front of the site to facilitate parking spaces and associated engineering works and demolition of existing conservatory</p>
<p>12</p>	<p><b><u>Highways</u></b>  12.1 <b>Bean HIP</b>  To note the updated 2026 HIP. The Clerk will be attending a Teams meeting with the Road Safety Engineering Project Manager and the Senior Engineering Project Manager (west) on 25<sup>th</sup> March to discuss the latest update.  12.2 <b>Road Safety &amp; Active Travel Group (RSATG) Seminar</b>  Invitation for Clerk plus one Councillor to attend the above on  <b>Tuesday 21 April 2026 (09.00am–13.00pm) – Lecture Theatre, Sessions House, County Hall, Maidstone, ME14 1XQ.</b> Parking is available across from Sessions House in the Maidstone East train station car park or a short walk away in Maidstone Town Centre. Alternatively, Sessions House is a one-minute walk from Maidstone East train station and approximately 10m from Maidstone Barracks train station.   <b>Thursday 30 April 2026 (09.00am–13.00pm) – The Glass Room, Betteshanger Park, Sandwich Road, Deal, CT14 0BF.</b> Parking is available on site and is free to event attendees (please provide your registration number on arrival). Alternatively, Betteshanger Park is a 20m cycle ride from Deal train station.</p>
<p>13</p>	<p><b><u>Environmental Issues</u></b>  No matters to consider at time of publication</p>

14	<p><b><u>Footpaths</u></b> No matters to consider at time of publication</p>
15	<p><b><u>Beacon Woods</u></b></p> <p><b>15.1</b> To note that all the planned works carried out by SWS Countryside have now been completed and currently awaiting final invoice. The clerk has taken ‘after’ photographs for submission to DBC which show the finalised work. It should be noted that the work to be undertaken and paid for by Bean PC, will not take place until the VAT reclaim for the above work has been received. This work includes:</p> <ul style="list-style-type: none"> <li>- 2 x new dog bins</li> <li>- Additional way marker posts and signage</li> <li>- 4 x interpretation boards</li> <li>- 2 x ladder boards</li> </ul> <p><b>15.2</b> With reference to the report regarding the Picnic Area/Trim Trail to consider the quotations for installing fencing to enclose the above area.</p> <p><b>15.3</b> To note February income from car-parking £457.50 and donations £43, total £500.50. This is £92 less than received in February 2025 but may be due to the appalling wet weather throughout the month, particularly at weekends.</p>
16	<p><b><u>Recreation Facilities</u></b> No matters to consider at time of publication.</p>
17	<p><b><u>Bean Village Hall</u></b></p> <p><b>17.1</b> Gas heating bill. To note that there had been no charge for gas usage during the period 31 Dec 25 – 31 Jan 26. Reading given as 12009 as at 31/01/26. Actual reading 23/02/26 12681, approx. £228.</p> <p><b>17.2</b> To receive and discuss the structural survey report received from Super Speed Engineering dated 26<sup>th</sup> February 2026 which included the following.</p> <p><b><i>Recommendations</i></b> <i>As per discussions on site with the client, it is recommended that standard crack repair works are carried out where minor cracks have been noted. This can be done using an off the shelf type crack filler product. Where cracking has formed within the render on the rear elevation a suitably qualified contractor is to be employed for these repairs to ensure that the integrity of the building fabric is achieved when the works are carried out.</i></p> <p><i>Once these remedial works have been completed, a period of monitoring is to be carried out by the client. It is recommended that the cracks are monitored visually for a period of 12 months, so that any issues related to cyclical ground movement can be observed. If cracking does reappear then the Structural Engineer is to be contacted to investigate further.</i></p> <p><b><i>Further Areas for Investigation</i></b> <i>If once the remedial works detailed above have been carried out the cracking reappears, or if there is a sudden deterioration in the condition of the hall, it would be recommended for the foundations to be investigated further. This would involve digging trial pits, both internally and externally. It may also be recommended that the insulation is removed from the inside face of the rear elevation so further investigations can take place here. At this current time these works are not required.</i></p> <p><b><i>Summary and Conclusion</i></b> <i>Superspeed Engineering carried out a survey and subsequent assessment of the structure at Bean Village Hall. The structure was found to be a steel portal frame structure, with a rendered external finish and lightweight internal partition walls. The foundations are anticipated to be ground bearing slab construction with pad foundations at the column locations.</i></p>

*The structure was found to be, in the main, satisfactory condition. Minor defects were noted both internally and externally, in the form of cracking. It was also noted that an internal door was not functioning as intended, and the ground floor finishes were defecting.*

*A thorough assessment of these defects was carried out and, when considering the site-specific geology and general conditions, the cracking was not thought to be as a result of subsidence related movement. Instead, it was considered to be within acceptable tolerances for a property of this age.*

*Minor remedial works were recommended, followed by a period of monitoring. No further investigation works are thought to be required at this time.*

- 17.3** The full structural report was sent to the Council’s insurers – Ecclesiastical and the following response received on 3 March 2026 from a Senior Claims Handler, Claim Reference 484227 SC - Bean Parish Council / LCO02473  
*Many thanks for the copy report and update on this matter.*

*The surveyor has confirmed that the cause of the cracking is not subsidence related and that there is no structural damage, which is good news.*

*As the cause of the cracking is said to be age related wear and tear and thermal movement, we will not be able to assist with any of the repair costs as these causes are not covered under the policy terms. However, I am hopeful the costs involved will not be significant.*

*I note that you will be following the surveyor’s advice going forward.*

*I will close my file for the time being because there is no subsidence claim to consider here. However, if you find that the cracking worsens please do come back to me and I will reopen the file and consider appointing one of our suppliers to inspect and investigate further.*

- 17.4** To receive and discuss the quotation from CJH Plastering for standard crack repair works to be carried out where minor cracks have been noted. Quote £720, work to be carried out w/c 13 April 2026.

- 17.5** To consider Jumping Beans’ request for reimbursement of the hire fee paid for Wednesday 21<sup>st</sup> January when the hall was closed for repairs to the suspended ceiling and a reduction in the hire charge for the 5 days (14<sup>th</sup>, 15<sup>th</sup>, 16<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup>) when an area of the hall was cordoned off for safety reasons before the repair was made.

- 17.6** To note there were 21 attendees at the Mature Driver’s Course held at the hall on Monday 2<sup>nd</sup> March 2026.

- 18** **Allotment Association**  
 No matters to consider at time of publication.

- 19** **Finance**  
**19.1 Balance as at 28 February 2026 on all accounts**

**Bean Parish Council (Co-op)**

Reserve Account	14,631.80
Current Account (No. 1 account)	9801.20
Petty Cash	9.51
<b>TOTAL</b>	<b>24,442.51</b>

NB: Current account includes £4,874.83 VAT reclaim for 2024-25

Bean Village Hall (Co-op)

Current Account (No. 2 account)	19754.15
Petty Cash	27.42
<b>TOTAL</b>	<b>19,781.57</b>

Bean Parish Council (Unity Trust – Beacon Woods)

Current account	<b>21,611.08</b>
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Transactions on UT account since last meeting;

**Expenditure**

Website £2.99

TMS Protection (February) £318.36

Service Charge (January) £6.00

**Income**

Deposit from cash donations (February) £43.00

Car Parking January 2026 £585.74

**19.2 Bank and Scribe reports up to 28 February 2026**

To receive and discuss the following

- Co-op Bank transactions on all accounts 1- 28 February 2026
- Bank reconciliation on all accounts as at 28 February 2026 to be agreed and signed
- Monthly breakdown of receipts and payments
- Net position by cost centre and code
- Receipts and payments forecast
- Summary of receipts and payments all cost centres and codes
- Cost centre year comparisons

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**Items of interest**

**20.1** Chair's Items

**20.2** Borough Councillor's Items

**20.3** Members' Item

**20.4** Clerk's Items

To receive the Clerk's report