



SUMMONS AND AGENDA

To All Members of The Council:

Councillor K Turner-Burgin (Chair)
Councillor K Clarke
Councillor D Hammock
Councillor A Munday (Vice-Chair)
Councillor J Turner-Burgin
Councillor S Weeks
Councillor T Williams

You are summoned to attend the
Meeting of the Parish Council to be held on:
Monday 15th December 2025, 7:00pm
Bean Village Hall
High Street, Bean DA2 8AS

For the purpose of transacting the business as detailed on the attached
agenda

JS Becket

Jan Becket
Parish Clerk

Clerk@beanparishcouncil.gov.uk

07398 540963

**AGENDA
BEAN PARISH COUNCIL
Monday 15th December 2025
at 7.00pm
at
Bean Village Hall**

Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item
1	<u>Apologies for absence</u>
2	<p><u>Declarations of interest</u></p> <p>2.1 To receive any updates to the Register of Interests</p> <p>2.2 To receive any declarations of interest against an agenda item.</p> <p>2.2.1 To NOTE that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters.</p>
3	<p><u>Public Participation (Local Government Act, s 100)</u></p> <p>The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.</p> <p>However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement.</p> <p>A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.</p>
4	<p><u>Minutes</u></p> <p>4.1 To APPROVE the Minutes of the Parish Council Meeting held on Monday 10th November 2025 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p><i>RECOMMENDATION:</i> <i>That the Minutes of the Parish Council meeting held on Monday 10th November 2025 be approved and adopted as a true record</i></p>
5	<p><u>Items for Consideration</u></p> <p>The Chairman will announce his decision as to whether any items received for consideration since agenda production, are suitably urgent to be discussed at the meeting, and indicate their position on the agenda.</p>
6	<p><u>Correspondence</u></p> <p>To note the following items of correspondence</p> <ul style="list-style-type: none"> - CPRE November newsletter

	<ul style="list-style-type: none"> - Bean RA agenda for 1 December 2025 meeting and minutes of November meeting - Report from Cllr Williams on her attendance at Violence Against Women and Girls (VAWG) meeting in conjunction with Neighbourhood Watch (NHW) on 5th December 2025 - Rural Services Network December Funding Digest - Rural Services Network Bulletin 11, 18, 25 November 9 December - December edition My Community Voice - Guide to advertisement regulations - To note that the former Chairman of Southfleet Parish Council Noreen Salway passed away on Monday 17th November. Cllr Salway had served the parish for over 40 years. Noreen received the Dartfordian Award for Services to the Community of Southfleet on 9th December 2014 and a “Certificate of Appreciation” from the Rochester Diocese in recognition of her commitment over 32 years’ service as a Local Authority Governor of Sedley’s School. - Information from DBC on their Warm Blanket initiative
7	<p><u>KALC/SLCC/NALC</u></p> <p>7.1 New Devolution Page https://www.kentalc.gov.uk/devolution To note the submitted models 1a – Whole of Kent with 3 area assemblies 3a North: Dartford, Gravesham, Medway, Swale 4b North Dartford, Gravesham, Medway 4d Medway model with some areas split between unitary authorities 5a Gravesham, Dartford, parts of Medway west of the River Medway and Swanley in the north – supported by DBC and Gravesham</p> <p>The business case for 5a can be found: https://kentcouncilleaders.org.uk/wp-content/uploads/2025/11/Option-5A-Draft-for-Council-Meetings-05112025.pdf</p> <p>7.2 Correspondence from KALC/NALC October 16th bulletin NALC Chief Executive’s Bulletin 13, 20, 27 November. 4 December KALC News for November 2025</p>
8	<p><u>GDPR and Governance compliance</u> No matters to consider at time of publication</p>
9	<p><u>Consultations</u> No matters to consider at time of publication</p>
10	<p><u>Kent Police</u> 10.1 To note the communication from the Community Safety Unit Inspector.</p>
11	<p><u>Planning</u> To NOTE the following</p> <p>11.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers</p> <p>11.2 Weekly planning lists from EDC</p> <p>11.3 To NOTE 25/01366/ARTIMM Area of Borough North of A2 The removal of the permitted development right for the material change of use from</p>

	<p>a use falling within Class C3 (dwellinghouse) of the Schedule to the Town and Country Planning (Use Classes) Order 1987 (as amended) to a use falling within Class C4 (Houses in Multiple Occupation) of the said Order and not being development comprised within any other Class. An application will therefore need to be made to the Council for the grant of planning permission under Part III of the Town and Country Planning Act 1990 (as amended) before such development can take place.</p> <p>11.4 To NOTE 25/01367/ARTNON Area Of Borough South Of A2 The removal of the permitted development right for the material change of use from a use falling within Class C3 (dwellinghouse) of the Schedule to the Town and Country Planning (Use Classes) Order 1987 (as amended) to a use falling within Class C4 (Houses in Multiple Occupation) of the said Order and not being development comprised within any other Class. An application will therefore need to be made to the Council from the 10th December 2026 for the grant of planning permission under Part III of the Town and Country Planning Act 1990 (as amended) before such development can take place.</p>
12	<p><u>Highways</u> 12.1 To note the Highways and Transportation Parish Seminar Presentation Pack 2025 12.2 Further to the request made by Bean PC to Highways requesting the repainting of the white ‘Keep Clear’ sign on Bean roundabout and the response that these marking were not considered ‘safety-critical’, in accordance with Council’s instructions, the matter was escalated to the Highway Manager (Dartford & Gravesham) who has raised the issue with the Asset Manager. Currently awaiting response.</p>
13	<p><u>Environmental Issues</u> 13.1 Over the weekend 6/7 December, 22 black bags containing recycling and household waste were dumped on DR22 between Foxwood and Drudgeon Way. Enforcement officers will inspect the fly-tipping for evidence prior to removal.</p>
14	<p><u>Footpaths</u> 14.1 Emergency tree work on DR22. KCC PROW, West Kent Area Manager has confirmed that they will cover the full costs incurred by the Parish Council.</p>
15	<p><u>Beacon Woods</u> 15.1 Car parking income for November 2025 £585.75 15.2 Work on the drainage gulleys and pathways commenced Monday 1st December and will continue for 3 weeks.</p>
16	<p><u>Recreation Facilities</u> 16.1 Inspection and maintenance by Fresh Air Fitness of all keep fit equipment will take place on Monday 12th January 2026.</p>
17	<p><u>Bean Village Hall</u> 17.1 WFI at the hall has been renewed with EE, Sim Only: 50GB data, 24-month contract @ £17 +VAT per month. 17.2 New electricity contract with British Gas commenced on 1 December 2025 17.3 Mature Drivers & Passengers seminar update. 17.4 Update on hall survey</p>
18	<p><u>Allotment Association</u> 18.1 The Association’s AGM took place on Monday 24th November 2025 at 7pm and was attended by Cllr. Munday and the Clerk. To NOTE the minutes of that</p>

meeting and the change to the Tenancy Agreement regarding the use of hoses.

19

Finance

19.1 Balance as at 30 November 2025 on all accounts

Bean Parish Council (Co-op)

Reserve Account	14,631.80
Current Account (No. 1 account)	15,233.40
Petty Cash	9.51
TOTAL	29,874.71

Note: Reserve account includes £93.94 interest (3/10/25)

Bean Village Hall (Co-op)

Current Account (No. 2 account)	18,611.18
Petty Cash	3.91
TOTAL	18,615.09

Bean Parish Council (Unity Trust – Beacon Woods)

Current account	23,694.66
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Transactions on UT account since last meeting;

Expenditure

Website £2.99
 TMS Protection (November) £341.10
 Castle Water £12.27
 Service Charge (November) £6.00

Income

Deposit from cash donations (November) £53.70
 Car parking (October) £790.50

19.2 Bank and Scribe reports up to 30 November 2025

To receive and discuss the following

- Co-op Bank transactions on all accounts 1- 30 November 2025
- Bank reconciliation on all accounts as at 30 November 2025 to be agreed and signed
- Monthly breakdown of receipts and payments
- Net position by cost centre and code
- Receipts and payments forecast
- Summary of receipts and payments all cost centres and codes
- Cost centre year comparisons

19.3 Increase in Account Fees

To NOTE that, with effect from 1st February 2026, Unity Trust Bank are increasing their charges as follows.

Service	Current Price	New price
Monthly Account fee	£6.00 per month	£7.00 per month
Cash deposits (per £100*)	60p (Post Office) 50p (NatWest)	70p (Post Office and NatWest)
Cheque deposits	30p each	40p each
Bacs	14p per transaction	15p per transaction
Bulk Faster Payments	30p per transaction	25p per transaction
International payments	£24.00	£20.00
CHAPS	£28.00	£25.00

	<p>19.4 To review the draft 2026-27 budget Tax base for 2026-27 546.16</p>
<p>20</p>	<p><u>Items of interest</u> 20.1 Chair's Items 20.2 Borough Councillor's Items 20.3 Members' Item 20.4 Clerk's Items To receive the Clerk's report</p>