



## SUMMONS AND AGENDA

To All Members of The Council:

Councillor K Turner-Burgin (Chair)  
Councillor K Clarke  
Councillor D Hammock  
Councillor A Munday (Vice-Chair)  
Councillor J Turner-Burgin  
Councillor S Weeks  
Councillor T Williams

You are summoned to attend the  
Meeting of the Parish Council to be held on:  
Monday 14<sup>th</sup> October 2024, 7:00pm  
Bean Village Hall  
High Street, Bean DA2 8AS

For the purpose of transacting the business as detailed on the attached  
agenda

*JS Becket*

Jan Becket  
Parish Clerk

[Clerk@beanparishcouncil.gov.uk](mailto:Clerk@beanparishcouncil.gov.uk)

07398 540963

**AGENDA  
BEAN PARISH COUNCIL  
Monday 14<sup>th</sup> October 2024  
at 7.00pm  
at  
Bean Village Hall**

**Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.**

	<b>Agenda Item</b>
<b>1</b>	<b><u>Apologies for absence</u></b>
<b>2</b>	<b><u>Declarations of interest</u></b> <b>2.1</b> To receive any updates to the Register of Interests <b>2.2</b> To receive any declarations of interest against an agenda item. <b>2.2.1</b> To NOTE that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters.
<b>3</b>	<b><u>Public Participation (Local Government Act, s 100)</u></b> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.  However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement.  A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.
<b>4</b>	<b><u>Minutes</u></b> <b>4.1</b> To APPROVE the Minutes of the Parish Council Meeting held on Monday 9 <sup>th</sup> September 2024 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.  <b>RECOMMENDATION:</b> <i>That the Minutes of the Minutes of the Parish Council held on 9<sup>th</sup> September 2024 be approved and adopted as a true record</i>
<b>5</b>	<b><u>Remembrance Day 11 November 2024</u></b> To agree arrangements for installation of poppies and Remembrance Day Service on Sunday 10 <sup>th</sup> November 2024.
<b>6</b>	<b><u>Announcements from the Chair</u></b>
<b>7</b>	<b><u>Community Rural Warden</u></b> <b>7.1</b> To receive the CW's report

	<b>7.2</b> Bean Together – to receive a report
<b>8</b>	<p><b><u>Correspondence</u></b></p> <ul style="list-style-type: none"> <li>• Santa’s visit to Bean – Sunday 22 December at 11.30am</li> <li>• Rural Bulletin 2 October 2024</li> <li>• Notes from Bluewater Community Forum meeting held on Thursday 26th September 2024 and to note that the next meeting will take place on Thursday 28th November 2024 6-8pm at Bluewater. The theme will be On the River and with a speaker from the RNLI.</li> <li>• Invitation from the Leader of DBC to the Chair of the Parish Council to attend the Service of Remembrance at the War Memorial, Central Park, Dartford on Sunday 10 November 2024 at 10.45am</li> <li>• Kent County Council invitation to an EV event they are hosting in partnership with the Energy Saving Trust, Dartford Borough Council and Gravesham Borough Council at the Castle Hill Community Centre within the Ebbsfleet Valley on the 29th October 2024 (10:00-14:00). The event will include opportunities to test drive electric vehicles, static displays and information stands as well as some presentations from our event partners. Free tickets are available here: <a href="https://www.ticketsource.co.uk/kent-county-council-climate-change/t-avelqeo">https://www.ticketsource.co.uk/kent-county-council-climate-change/t-avelqeo</a></li> <li>• To NOTE Elders Forum meeting which will take place on Monday 4th November 2024 at Acacia Hall, Darent Suite, Dartford, DA1 1DJ, beginning at 10:00am. Doors will open from 9.30am for registration, tea, coffee and biscuits, and the day will close following lunch at approx.12pm.</li> <li>• Census 2021 – information relating to Bean</li> </ul>
<b>9</b>	<p><b><u>KALC/SLCC/NALC</u></b></p> <p><b>9.1</b> To NOTE the following</p> <ul style="list-style-type: none"> <li>- KALC October news</li> <li>- KALC Weekly Training Bulletin</li> <li>- The minutes of the July15th meeting of Dartford Area Committee</li> <li>- The agenda for the 7<sup>th</sup> October meeting of the Dartford Area Committee and to receive a report on the meeting.</li> <li>- Request to complete questionnaire regarding the work carried out by Community Wardens <a href="https://www.surveymonkey.com/r/HGQPJ93">https://www.surveymonkey.com/r/HGQPJ93</a></li> </ul>
<b>10</b>	<p><b><u>Parish Forum</u></b></p> <p>To receive a report on the meeting which took place on Tuesday 1<sup>st</sup> October 2024</p>
<b>11</b>	<p><b><u>GDPR</u></b></p> <p>No matters to consider at time of publication.</p>
<b>12</b>	<p><b><u>Consultations</u></b></p> <p>No matters to consider at time of publication</p>
<b>13</b>	<p><b><u>Kent Police</u></b></p> <p>To NOTE Kent’s Police and Crime Commissioner has begun a consultation on the new Police and Crime Plan. This forms the priorities the police should follow for the next few years. <a href="https://www.smartsurvey.co.uk/s/PoliceandCrimePlan2024/">https://www.smartsurvey.co.uk/s/PoliceandCrimePlan2024/</a></p>
<b>14</b>	<p><b><u>Planning</u></b></p> <p><b>To NOTE the following</b></p> <p><b>14.1</b> Weekly planning lists from DBC including Planning Decisions taken under delegated powers</p>

	<p><b>14.2</b> Weekly planning lists from EDC</p> <p><b>14.3</b> Planning enforcement reference 24/00143/ENF - Compliance with enforcement notice; Appeal Decision: APP/T2215/C/20/3259489 Drudgeon Farm - Traveller's winter quarters The deadline for the Showman Travellers to restore the land at Drudgeon Farm to its previous condition and re-seeded was 17th September 2023. To NOTE on 25 September 2024 DBC Enforcement were asked by this Council why the enforcement has not been complied with. No response received to date.</p>
<b>15</b>	<p><b><u>Highways</u></b></p> <p><b>15.1</b> To discuss the results of the speed survey that took place on Southfleet Road during the end of June/early July.</p>
<b>16</b>	<p><b><u>Environmental Issues</u></b></p> <p>No matters to consider at time of publication.</p>
<b>17</b>	<p><b><u>Footpaths</u></b></p> <p><b>17.1 Footpath DR24</b> To receive an update.</p>
<b>18</b>	<p><b><u>Beacon Woods</u></b></p> <p>No matters to consider at time of publication.</p>
<b>19</b>	<p><b><u>Recreation Facilities</u></b></p> <p><b>19.1</b> To review the costs for grass cutting and agree a new contract for 2025  <b>19.2</b> To NOTE the Annual Inspection Report of the play and keep fit equipment.  <b>19.3</b> To NOTE that the following work has been carried out in the rec.  - Remove and replace two sets of swing chains and shackles and one flat seat. This is additional work following the failure of one set of shackles. £498.95 +VAT   - Climbing Frame - Remove existing rope bridge and dispose. Supply and install replacement rope bridge  Remove and replace flat swing seat  Cost £1,799.20 +VAT   Total cost £2,298.15 + VAT</p> <p><b>19.4</b> To discuss the costs received, £670.20, for the repairs to the basketball back board and replacement of the netting.</p>
<b>20</b>	<p><b><u>Bean Village Hall</u></b></p> <p><b>20.1</b> To NOTE that due to missing the funding window for Term 2 the pre-school will not be extending their hours to include Wednesday afternoons until January 2025.  <b>20.2</b> To receive and discuss the 26 September 2024 Food Hygiene Inspection Report.</p>
<b>21</b>	<p><b><u>Allotment Association</u></b></p> <p><b>21.1 Agreement between Bean Parish Council and Bean Allotment Association</b> To APPROVE the new agreement.</p>
<b>22</b>	<p><b><u>Residents' Association</u></b></p> <p>To note the Minutes of the meeting held on 5<sup>th</sup> August 2024 and to receive a report on the meeting held on 7<sup>th</sup> October 2024.</p>

**Finance****23.1 Balance as at 30 September** on all accounts  
Bean Parish Council

Reserve Account	14,102.56
Current Account (No. 1 account)	16,166.43
Petty Cash	42.66
<b>TOTAL</b>	<b>30,311.65</b>

Bean Village Hall

Current Account (No. 2 account)	11,924.62
Petty Cash	13.87
<b>TOTAL</b>	<b>11,938.49</b>

**23.2 Bank and Scribe reports up to 30 September 2024**

To receive and discuss the following

- Co-op Bank transactions on all accounts 1- 30 September 2024
- Bank reconciliation on all accounts to be agreed and signed
- Monthly breakdown of receipts and payments
- Net position by cost centre and code
- Receipts and payments forecast
- Summary of receipts and payments all cost centres and codes
- Cost centre year comparisons

**23.3 To APPROVE** the following invoices for payment

Scribe Accounts renewal (2024) at a cost of £384.00 + VAT

Local Authority Tech CIC – Parish Online – website 2024/25 £275 +VAT

**23.4 To NOTE** that the ICO Annual renewal has been paid at a cost of £35. New expiry date is 30 September 2025.**23.5 To NOTE** that a direct debit of £2.99/month has been set up with Hugofox on behalf of the Friends of Beacon Wood for the provision of Beacon Wood Country Park website.**23.6 Financial Regulations 2024**

To APPROVE the updated Financial Regulations 2024 based on the template produced by the National Association of Local Councils (NALC) in April 2024 for the purpose of its member councils and county associations.

**23.7 Internal Auditor**

To APPOINT Lionel Robbins as the Council's Internal Auditor for the Financial Year 2024-2025.

**23.8 Risk Management**

To APPROVE the updated Risk Management, Control and Governance Processes to reflect the changes in the 2024 Financial Regulations.

**23.9 Review of Clerk's Salary – 2024-25 pay award**

To NOTE that on 15 July Clerks were advised that whilst one union (GMB) had accepted this year's offer, it had been rejected by the two other unions, UNISON and UNITE. Both organisations are now moving to a ballot for industrial action of their members. UNITE have advised that their ballot would begin on 27 August and

	end on 15 October while the UNISON ballot would start on 4 September and finish on 16 October. Therefore, the pay award from 1 April 2024 will be delayed until mid to late October at the earliest.
<b>24</b>	<b><u>Items of interest</u></b> <b>24.1</b> Chair's Items <b>24.2</b> Borough Councillor's Items <b>24.3</b> Members' Item <b>24.4</b> Clerk's Items To receive the Clerk's report