



SUMMONS AND AGENDA

To All Members of The Council:

Councillor K Turner-Burgin (Chair)

Councillor K Clarke

Councillor D Hammock

Councillor A Munday (Vice-Chair)

Councillor J Turner-Burgin

Councillor S Weeks

Councillor T Williams

You are summoned to attend the
Meeting of the Parish Council to be held on:
Monday 10th June 2024, 7:00pm
Bean Village Hall
High Street, Bean DA2 8AS

For the purpose of transacting the business as detailed on the attached
agenda

JS Becket

Jan Becket

Parish Clerk

Clerk@beanparishcouncil.gov.uk

07398 540963

**AGENDA
BEAN PARISH COUNCIL
Monday 10th June 2024
at 7.00pm
at
Bean Village Hall**

Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

| | Agenda Item |
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| 1 | <u>Apologies for absence</u> |
| 2 | <u>Declarations of interest</u> 2.1 To receive any updates to the Register of Interests 2.2 To receive any declarations of interest against an agenda item. 2.2.1 To NOTE that Cllr. Hammock sits on DBC Development Board and therefore will refrain from any discussions or decisions regarding planning matters. |
| 3 | <u>Public Participation (Local Government Act, s 100)</u> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings. However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement. A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman. |
| 4 | <u>Minutes</u> 4.1 To APPROVE the Minutes of the Annual Parish Council Meeting held on Monday 20 th May 2024 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RECOMMENDATION: <i>That the Minutes of the Minutes of the Annual Parish Council held on 20th May 2024 be approved and adopted as a true record</i> |
| 5 | <u>Matters Arising/Urgent Matters</u> To consider any other matters arising from the Minutes not covered elsewhere on the agenda and at the discretion of the Chair any items of an urgent nature that need to be discussed. |
| 6 | <u>Announcements from the Chair</u> |

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| 7 | <p><u>Community Rural Warden</u> 7.1 To receive the CW's report</p> |
| 8 | <p><u>Correspondence</u></p> <ul style="list-style-type: none"> • Invitation for Councillors to attend Bean Primary School summer fair this year on Saturday 22nd June from 12 o'clock • Request from BEAMS (We support families every step of the way through the unique challenges of raising a disabled child. We do this by offering a variety of services to support children and families and enable them to have the same opportunities as any other family) for financial support. BEAMS advise that they are currently supporting 10 families in the Parish. |
| 9 | <p><u>KALC/SLCC/NALC</u> 9.1 To NOTE the following</p> <ul style="list-style-type: none"> - KALC June news - KALC training - NALC events - NALC Newsletters <p>9.2 Dartford Area Committee – Monday 15th July 2024 Invitation to attend the above. To confirm attendees from BPC.</p> |
| 10 | <p><u>Parish Forum</u> No matters to consider at time of publication.</p> |
| 11 | <p><u>GDPR</u> No matters to consider at time of publication.</p> |
| 12 | <p><u>Consultations</u> No matters to consider at time of publication</p> |
| 13 | <p><u>Kent Police</u> No matters to consider at time of publication</p> |
| 14 | <p><u>Planning</u> To NOTE the following 14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers 14.2 Weekly planning lists from EDC</p> |
| 15 | <p><u>Highways</u> No matters to consider at time of publication.</p> |
| 16 | <p><u>Environmental Issues</u> No matters to consider at time of publication.</p> |
| 17 | <p><u>Footpaths</u> 17.1 Footpath DR24 The stopping up of DR24, by the installation of posts and barbed wire, from the intersection with DR25 to Sandy Lane has been reported both directly to the PROW Officer and via the KCC Footpaths Portal.</p> |
| 18 | <p><u>Beacon Woods</u> No matters to consider at time of publication</p> |

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| 19 | <p><u>Recreation Facilities</u></p> <p>19.1 Fencing Work Fencing work as agreed at the May meeting will take place on Thursday 13th June.</p> | | | | | | | | | | | | | | |
| 20 | <p><u>Bean Village Hall</u></p> <p>20.1 To APPROVE the purchase of a wooden shed for use by the pre-school. 20.2 To APPROVE the quotation of £750 for the agreed work in the garden and the installation of a HIVE system for the hall.</p> | | | | | | | | | | | | | | |
| 21 | <p><u>Allotment Association</u> No matters to consider at time of publication</p> | | | | | | | | | | | | | | |
| 22 | <p><u>Residents' Association</u></p> <p>22.1 To receive a report on the Special Meeting held on 3rd June 2024 with representatives from EDC. 22.2 To note the Minutes of the meeting held on 5th February 2024 and the reports from the Secretary and Treasurer which includes a report on Litter Picking, National Highways responses to the FOI requests and KCC Director's formal response to the formal complaint made by Bean RA on the Operation of 'Bean Junction Improvements'.</p> | | | | | | | | | | | | | | |
| 23 | <p><u>Finance</u></p> <p>23.1 Bank and Scribe reports up to 31 May 2024 To receive and discuss the following</p> <ul style="list-style-type: none"> - Co-op Bank transactions on all accounts 1- 31 May 2024 - Bank reconciliation on all accounts - Monthly breakdown of receipts and payments - Net position by cost centre and code - Receipts and payments forecast - Summary of receipts and payments all cost centres and codes - Cost centre year comparisons <p>23.2 Balance as at 31 May 2024 on all accounts <u>Bean Parish Council</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Reserve Account</td> <td style="text-align: right;">9,061.49</td> </tr> <tr> <td>Current Account (No. 1 account)</td> <td style="text-align: right;">11,476.20</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">42.66</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">20,580.35</td> </tr> </table> <p><u>Bean Village Hall</u></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">Current Account (No. 2 account)</td> <td style="text-align: right;">15,666.99</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">54.12</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">15,721.11</td> </tr> </table> <p>23.3 Internal Auditor's Report - May 2024 To receive and note any actions to be taken from the above.</p> <p>23.4 <u>2023-2024 Accounts</u></p> <p>23.4.1 Financial Year 2023-2024 The following documents, produced by SCRIBE, have been circulated. Balance sheet Annual Return</p> | Reserve Account | 9,061.49 | Current Account (No. 1 account) | 11,476.20 | Petty Cash | 42.66 | TOTAL | 20,580.35 | Current Account (No. 2 account) | 15,666.99 | Petty Cash | 54.12 | TOTAL | 15,721.11 |
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| | <p>Reconciliation between Box 7 and Box 8 Fixed assets report Income and Expenditure Account Summary of Income & Expenditure All Cost Centre and Codes</p> <p>23.4.2 Financial Year 2023-2024 – Annual Governance and Accountability Return 2023/24 Part 3</p> <p>23.4.2.1 Annual Internal Audit Report 2023-24 To NOTE that this has been completed by our Internal Auditor and dated 25th May 2024 and to APPROVE the invoice of £140 for the work undertaken.</p> <p>23.4.2.2 Section 1 – Annual Governance Statement 2023/24 To COMPLETE and APPROVE the Statement</p> <p>23.4.2.3 Section 2 – Accounting Statement 2023/24 Refer also Reconciliation between Box 7 and Box 8 and Explanation of Variances To APPROVE</p> <p>23.3.2.4 Notice for Public Inspection</p> <p><i>RECOMMENDATION</i> <i>That the approved unaudited Annual Return be posted on the Council’s website on Tuesday 11th June 2024 together with the notice for Public Inspection stating that the notice period for Public Inspection will be from Wednesday 12th June to Tuesday 23rd July 2024.</i></p> |
| <p>24</p> | <p><u>Items of interest</u></p> <p>24.1 Chair’s Items 24.2 Borough Councillor’s Items 24.3 Members’ Item 24.4 Clerk’s Items To receive the Clerk’s report</p> |