

MINUTES
BEAN PARISH COUNCIL
Monday 9th October 2023
at 7pm
at
Bean Village Hall

Members noted that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting would be taken as read.

Present: Cllr. K Burgin (Chair), Cllr. K. Clarke, Cllr. D Hammock, Cllr. A Munday, Cllr. J Turner, Cllr. S Weeks

Community Warden (JA) left after Item 7.

There were no members of the public present.

	Agenda Item
1	<u>Apologies for absence</u> None, all members were present.
2	<u>Declarations of interest</u> 2.1 There were no updates to the Register of Interests 2.2 There were no declarations of interest against an agenda item.
3	<u>Public Participation (Local Government Act, s 100)</u> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings. However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement. A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.
4	<u>Minutes</u> 4.1 To APPROVE the Minutes of the Parish Council Meeting held on Monday 11 th September 2023 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council. RESOLVED: <i>That the Minutes of the Minutes of the Parish Council held on 11th September 2023 be approved and adopted as a true record</i>

5	<p><u>Matters Arising</u></p> <p>5.1 Remembrance Day Loud speaker The Clerk confirmed that arrangements have been made to borrow a Fenton 15” Active Speaker 800W (with streaming audio and LEDs) for the service on Sunday 12th November. Current price of this equipment is in the region of £200.</p> <p>Order of Service Service to take place at 2pm on Sunday 12th November. Priest in charge at St. Nicholas to be invited to attend. Bean School have confirmed that representatives from the school will attend and will take part in the service with a reading. Service format as previous years. Cllr Weeks will purchase a wreath on behalf of the Council.</p> <p>Poppies on Lamp posts Risk assessment was agreed. Installation 10am on 29th October</p> <p>5.2 Elders Forum – Friday 29th September 2023 The report was noted. Key points:</p> <ul style="list-style-type: none"> - Update on closure of The Orchard Theater - Confirmation that new Neighbourhood Police Plan is being rolled out - Introduction of DBC Community Liaison Officer - Presentation on the ‘Glimmer Twins’ - Christmas lights to be turned on 18th November 2023 <p>5.3 Meeting with EDC held on 10th July 2023 The written responses to the questions raised by Council and submitted to EDC on 14th June 2023 were noted. It was further noted that EDC had not replied in full to concerns raised about water supply and a more detailed response has been requested.</p>
6	<p><u>Announcements from the Chair</u> None</p>
7	<p><u>Community Rural Warden</u></p> <p>7.1 The report from the Community Warden was noted. Members were pleased to learn that ‘Bean Together’ has increased attendance and is proving to be a popular event with a number of regular attendees. The CW will register the group as a ‘Warm Hub’.</p> <p>7.2 Kent County Council’s Community Warden service launched a consultation on 13 July on proposed changes to the service. The Clerk has responded on behalf of the Council and individual Councillors have also responded. The consultation was found www.kent.gov.uk/communitywardenreview and ran until 3 October.</p>
8	<p><u>Correspondence</u> The following were noted.</p> <ul style="list-style-type: none"> - The Rural Bulletin 5, 12, 19, 26 September 3 October - RSN Rural Funding Digest September 2023 - Santa has confirmed that he will be visiting Bean, parking at the Black Horse, on Wednesday 20 December 2023 at 12.15pm

9	<p><u>KALC/SLCC/NALC</u> The following were noted 9.1 NALC Chief Executive’s Bulletin 14, 21, 28 Sep 9.2 NALC Newsletter 13 Sep 9.3 NALC and KALC events 9.4 KALC Newsletter September</p>
10	<p><u>Parish Forum</u> The report on the meeting held on Tuesday 3rd October 2023 was noted. Future meetings will take place – 16 January 2024 and 2 April 2024</p>
11	<p><u>GDPR</u> There were no matters to consider.</p>
12	<p><u>Consultations</u> There were no new consultations for consideration.</p>
13	<p><u>Kent Police</u> 13.1 It was noted that the Clerk has been advised that the Parish Profile compiled by the Beat Officer was for internal use only.</p>
14	<p><u>Planning</u> The following were noted 14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers 14.2 Weekly planning lists from EDC 14.3 The Ebbsfleet Development Corporation (EDC) is consulting on proposed revisions to our Validation Requirements for Planning Applications document. When approved, our revised requirements will apply to all planning applications submitted to EDC within our boundary and will set out the information which is to be required in support of planning applications.</p> <p>In addition to publicising on our website https://ebbsfleetgardencity.org.uk/validation-requirements-2023/ we are consulting you directly as we have your details on record as a recent applicant, agent or consultee for planning applications within the EDC area. Please feel free to forward to colleagues or other people or organisations you consider might wish to be aware and/or comment. The consultation period is for six weeks from 25th September 2023 until 6th November 2023. Please send your comments in writing by email to EDCplanning@ebbsfleetdc.org.uk</p> <p>The following applications were considered 14.4 DA/23/01045/FUL 8 Foxwood Road, DA2 8BH Erection of first floor side extension, front porch and widening of vehicle crossover to Foxwood Road.</p> <p>No comments/objections</p>

	<p>14.5 KCC/DA/0232/2022 Oakwood Watling Street Bean Kent Re-Consultation on erection of a storage building with mezzanine floor to facilitate a change of use from trailer and vehicle parking (sui generis) to clinical waste transfer station (sui generis) at Bungalow Yard together with change of use from clinical waste transfer station (sui generis) to trailer and vehicle parking (sui generis) at Oakwood Yard within Ebbsfleet Development Corporation Comments must be submitted by 11th October 2023</p> <p>BPC fully supports the comments and objections made by DBC regarding this consultation.</p> <p>14.6 EDC/23/0145 Eastern Quarry, Watling Street, Swanscombe, Kent Display of two non-illuminated banner signs.</p> <p>No comments/objections</p>
15	<p><u>Highways</u></p> <p>15.1 The following extract from the Minutes of the Joint Transport Board meeting held on 19 September was noted. <i>The Chairman of the JTB confirmed that, following an internal election process undertaken between Dartford Parishes, Cllr. Lesley Howes (Swanscombe & Greenhithe Town Council) and Cllr. Adam Jessett (Sutton @ Hone & Hawley Parish Council), had been elected to represent Parish issues and concerns on the Dartford JTB. He reminded the Board that the role of the Parish Reps. was to represent the views of all Dartford Parish/Town Councils (not just their own), and that their roles required a degree of networking to fulfil that remit, not always achieved in the past. Next meeting of the Board 5 December 2023</i></p> <p>15.2 Members discussed the amended quotation from Highways for the installation of bollards on Bean Hill, Southfleet Road verging which reflected a reduced charge to the Parish Council which would result in the Parish Council paying £3,431.88 towards the total costs.</p> <p>RESOLVED <i>That the revised reduced charge of £3,431.88 to the Parish Council for the installation of a further 35 bollards on the verging of Bean Hill, Southfleet Road be accepted.</i></p>
16	<p><u>Environmental Issues</u> There were no matters to consider.</p>
17	<p><u>Footpaths</u> There were no matters to consider.</p>
18	<p><u>Beacon Woods</u></p> <p>18.1 The Clerk reported that there was no update on the lease with Tarmac. 18.2 The purchase of a Parish Council noticeboard for Beacon Woods is ongoing.</p>
19	<p><u>Recreation Facilities</u></p> <p>19.1 It was noted that the padlock to the pedestrian entrance gate was vandalised between 7pm Friday 29th and 8am Saturday 30th September necessitating the padlock to be</p>

	cut open and a temporary chain and padlock used.														
20	<p><u>Bean Village Hall</u></p> <p>20.1 Damage to the internal decoration of the hall and doors took place during a hiring of the hall earlier in September. The hirer has been advised that the Council will not accept any future bookings from them. Remedial work will take place during the October break.</p> <p>20.2 Provision of Wi-Fi - ongoing</p>														
21	<p><u>Allotment Association</u></p> <p>There were no matters to consider.</p>														
22	<p><u>Residents' Association</u></p> <p>22.1 The draft Minutes of the August meeting were noted.</p> <p>22.2 The agenda for the October 2023 meeting and supporting documents were noted. There was no report on the meeting.</p>														
23	<p><u>Finance</u></p> <p>23.1 Bank and Scribe reports up to 30 September 2023</p> <p>The following were noted</p> <ul style="list-style-type: none"> - Co-op Bank transactions on all accounts 1- 30 September 2023 - Bank reconciliation on all accounts - Monthly breakdown of receipts and payments - Net position by cost centre and code - Receipts and payments forecast - Summary of receipts and payments all cost centres and codes - Cost centre year comparisons <p>23.2 Balance as at 30 September 2023 on all accounts</p> <p><u>Bean Parish Council</u></p> <table border="1"> <tr> <td>Reserve Account</td> <td>15,058.96</td> </tr> <tr> <td>Current Account (No. 1 account) *</td> <td>10,222.79</td> </tr> <tr> <td>Petty Cash</td> <td>62.66</td> </tr> <tr> <td>TOTAL</td> <td>25,344.41</td> </tr> </table> <ul style="list-style-type: none"> • Includes receipt from DBC of balance of precept and council tax support grant totalling £10,202 <p><u>Bean Village Hall</u></p> <table border="1"> <tr> <td>Current Account (No. 2 account)</td> <td>9,134.39</td> </tr> <tr> <td>Petty Cash</td> <td>15.12</td> </tr> <tr> <td>TOTAL</td> <td>9,149.51</td> </tr> </table> <p>23.3 The following item was APPROVED for payment</p> <p>SCRIBE – Finance Package, Annual subscription £384 + VAT</p> <p>23.4 External Audit</p> <p>As of 3 October 2023, the completed audit had not been received from the external Auditor. Mazars advised that the audit had been completed and was awaiting review and sign off. If wished BPC can publish a brief explanation on our website saying that the Council have been unable to publish an audited AGAR and</p>	Reserve Account	15,058.96	Current Account (No. 1 account) *	10,222.79	Petty Cash	62.66	TOTAL	25,344.41	Current Account (No. 2 account)	9,134.39	Petty Cash	15.12	TOTAL	9,149.51
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	completion notice by 30 September because the audit had not yet been concluded. It will be published as soon as an audit report is received.
24	<p><u>Items of interest</u></p> <p>24.1 Chair's Items - none</p> <p>24.2 Borough Councillor's Items – Arrow Riding School were awarded Riding for Disabled (RDA) Centre in the 2023 SEIB Yard of the Year Awards, in association with <i>H&H</i> and British Equestrian.</p> <p>24.3 Members' Items – It has been confirmed that bats are roosting in the underpass in Sandy Lane.</p> <p>24.4 Clerk's Items</p> <p>24.4.1 New website – has been activated https://beanparishcouncil.gov.uk/</p>

There being no further business the Chair closed the meeting at 9pm.

Chair..... Date