

AGENDA
BEAN PARISH COUNCIL
Monday 11th December 2023
at 7pm
at
Bean Village Hall

Members to note that following a resolution passed at the October 2010 Meeting, Item 7, and in accordance with Standing Orders 12a the Minutes of the previous meeting will be taken as read.

	Agenda Item
1	<p><u>Apologies for absence</u> Have been received from Cllr. Hammock who will be attending DBC GAC.</p>
2	<p><u>Declarations of interest</u> 2.1 To receive any updates to the Register of Interests 2.2 To receive any declarations of interest against an agenda item.</p>
3	<p><u>Public Participation (Local Government Act, s 100)</u> The council meets and makes its decisions in public. A council meeting is not a public meeting. It is a meeting held in public and there is no requirement in law which allows members of the public to speak at such meetings.</p> <p>However, the council is keen to encourage public attendance at meetings and will therefore provide an opportunity to local registered electors to show it is committed to community engagement.</p> <p>A maximum of 3 minutes is allowed per person to speak and the total length of time afforded for public participation at each meeting shall be no more than 10 minutes, subject to an extension of this time, in exceptional circumstances, being agreed by the Chairman.</p>
4	<p><u>Minutes</u> 4.1 To APPROVE the Minutes of the Parish Council Meeting held on Monday 13th November 2023 that they be received as a true and complete record and that the resolutions contained therein be deemed to be the resolutions of the Council.</p> <p><i>RECOMMENDATION:</i> <i>That the Minutes of the Minutes of the Parish Council held on 13th November 2023 be approved and adopted as a true record</i></p>
5	<p><u>Matters Arising</u> To consider any other matters arising from the Minutes not covered elsewhere on the agenda and at the discretion of the Chair any items of an urgent nature that need to be discussed.</p> <p>5.1 Bluewater Community Forum To receive a report.</p> <p>5.2 Parish Council Vacancy On 1st December 2023 (14 days, excluding Saturdays, Sundays and Bank Holidays,</p>

	after the published date of the vacancy notice) DBC had not received a request for an election to fill said vacancy by 10 electors. Therefore, the Parish Council Co-option Policy will now be implemented inviting applications for consideration. Council to confirm if this will be the January or February meeting.
6	<u>Announcements from the Chair</u>
7	<u>Community Rural Warden</u> 7.1 To note the report from the Community Warden.
8	<u>Correspondence</u> To note <ul style="list-style-type: none"> - The Rural Bulletin November 14, 21, 28 - Request from Sutton-at-Hone and Hawley Parish Council for parishes to submit their views on a range of strategic topics for discussion with the KCC Cabinet Member.
9	<u>KALC/SLCC/NALC</u> 9.1 NALC Chief Executive's Bulletin 30 November 9.2 NALC Newsletter 22, 29 November 9.3 NALC and KALC events
10	<u>Parish Forum</u> The next meeting will take place on 16 January 2024
11	<u>GDPR</u> No matters to consider at time of publication.
12	<u>Consultations</u> 12.1 Kent Fire & Rescue Survey https://www.kent.fire-uk.org/saferfuture
13	<u>Kent Police</u> To note that PC Yates attended the November meeting of the Residents' Association and that the Clerk has invited him to attend a meeting of the Parish Council.
14	<u>Planning</u> To NOTE the following 14.1 Weekly planning lists from DBC including Planning Decisions taken under delegated powers 14.2 Weekly planning lists from EDC To CONSIDER the following application 14.3 DA/23/01286/FUL Bean Cottage Shellbank Lane Bean Kent Demolition of existing detached dwelling and outbuildings and erection of replacement dwelling and associated works
15	<u>Highways</u> 15.1 Bean Interchange Closures To note the planned closures for January and February 2024
16	<u>Environmental Issues</u> No matters to consider at time of publication.

17	<p><u>Footpaths</u> No matters to consider at time of publication.</p>
18	<p><u>Beacon Woods</u> 18.1 To receive an update on the lease with Tarmac. 18.2 To receive an update on the noticeboard for Beacon Woods. 18.3 To note that Balfour Beatty have been on site carrying out remedial work to the steps and educational area and that representatives from the Council will be meeting with representatives from Balfour Beatty and National Highways on Monday 11th December 2023 at 12.00 to inspect the completed works. It is hoped that the Estates Manager from Lafarge will also be present. 18.4 FoBW bank mandate. RECOMMENDATION <i>That Cllr. Munday be added to the FoBW Bank Mandate</i></p>
19	<p><u>Recreation Facilities</u> No matters to consider at time of publication</p>
20	<p><u>Bean Village Hall</u> 20.1 Provision of Wi-Fi To note the response from Currys.</p> <p>EE offer a small portable hub for 4G WiFi that should provide sufficient speed for hall users purposes - Likely speeds can be tested using any EE connected mobile phone Supports up to 32 devices simultaneously 30m effective wifi range Device is free then various data plans based on 24-month contract 5GB data monthly £14 25GB data monthly £17 125GB data monthly £40</p> <p>RECOMMENDATION: <i>That a 4G portable hub be purchased from EE together with 25GB data at a monthly charge of £17</i></p>
21	<p><u>Allotment Association</u> 21.1 Allotment AGM Monday 27th November 2023 at 7pm The Association failed to elect any officers to run the association. An extra-ordinary AGM has been called for Monday 18th December at 7pm for the sole purpose of electing officers.</p> <p>Failure to elect Officers to run the Association will result in the Association defaulting on their Agreement with Bean Parish Council. In the event of the above the management of Bean Allotments will pass to Bean Parish Council and will be administered by the Parish Office. The Parish Council will make any appointments it considers necessary regarding the management of the allotments. If, at some time in the future, the allotment holders wish to re-instate an Agreement between themselves and Bean Parish Council, the Council would consider the application favourably.</p>
22	<p><u>Residents' Association</u></p>

23	<p><u>Finance</u></p> <p>23.1 Bank and Scribe reports up to 30 November 2023 To receive and discuss the following</p> <ul style="list-style-type: none"> - Co-op Bank transactions on all accounts 1- 30 November 2023 - Bank reconciliation on all accounts - Monthly breakdown of receipts and payments - Net position by cost centre and code - Receipts and payments forecast - Summary of receipts and payments all cost centres and codes - Cost centre year comparisons <p>23.2 Balance as at 30 November 2023 on all accounts <u>Bean Parish Council</u></p> <table border="1" style="width: 100%;"> <tr> <td>Reserve Account</td> <td style="text-align: right;">11,733.08</td> </tr> <tr> <td>Current Account (No. 1 account)</td> <td style="text-align: right;">5,097.70</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">42.66</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">16,873.44</td> </tr> </table> <p><u>Bean Village Hall</u></p> <table border="1" style="width: 100%;"> <tr> <td>Current Account (No. 2 account)</td> <td style="text-align: right;">12,516.20</td> </tr> <tr> <td>Petty Cash</td> <td style="text-align: right;">95.62</td> </tr> <tr> <td>TOTAL</td> <td style="text-align: right;">12,611.82</td> </tr> </table> <p>23.3 Membership of SLCC To APPROVE payment of £183 for the Clerk’s subscription to SLCC</p> <p>23.4 2024/2025 Budget Confidential Item</p>	Reserve Account	11,733.08	Current Account (No. 1 account)	5,097.70	Petty Cash	42.66	TOTAL	16,873.44	Current Account (No. 2 account)	12,516.20	Petty Cash	95.62	TOTAL	12,611.82
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24	<p><u>Items of interest</u></p> <p>24.1 Chair’s Items</p> <p>24.2 Borough Councillor’s Items</p> <p>24.3 Members’ Items</p> <p>24.4 Clerk’s Items To receive the Clerk’s report</p>														

EXCLUSION OF PRESS & PUBLIC

To consider following items of business that involve the disclosure of exempt information as defined in the Public Bodies (Admission to Meetings) Act 1960, Section 1(2).

DISPENSATION TO DISCUSS COUNCIL BUDGET

The Clerk granted dispensation to members for discussion on the budget.

23	<p>Finance</p> <p>23.4 2024/2025 Budget</p>
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JS Becket
Clerk to Bean Parish Council